

# INGHAM COUNTY ROAD COMMISSION

## TRANSPORTATION PERMIT PROVISIONS

### 1. GENERAL PROVISIONS

- a. The statutes of the State of Michigan authorize Road Commission's to issue Special Transportation Permits for the movement, over county roads, vehicles and/or loads which exceed the size or weight limitations specified by law. It is the purpose of the Ingham County Road Commission to permit movement of necessary overweight and oversize vehicles or loads consistent with the following obligations:
  - Protection of the motoring public from potential traffic hazards.
  - Protection of road surfaces, structures, and private property.
- b. Permits may be issued to the companies or individuals actually providing the transporting to move vehicles and/or loads which exceed the legal size and weight limitations provided that the vehicles and/or loads cannot be readily dismantled, divided, reduced, or otherwise rearranged to conform with legal limits.
- c. As a matter of general procedure, permits will not be issued for transportation of loads, on county roads, exceeding the maximum allowable gross axle loading by 40%, ( maximum allowable gross axle loading) x (1.40) = max. load limit. Efforts should be made to move said vehicles or loads by some means other than by county road or to dismantle the object being moved to comply with the limitations. However, issuance of a Single Move Permit may be considered for limited movement of special loads if all efforts to utilize other means of transportation have been exhausted and if the object being moved cannot feasibly be reduced to comply with the limitations. A complete written explanation of the efforts researched and results shall be submitted, along with a properly completed application for permit, to move loads exceeding the maximum allowable gross axle loading by 40%.
- d. An overweight Permit, regardless of conditions, will not be issued or allowed if wheel loads exceed 700 lbs per inch of tire width, except for empty self-propelled scrapers, provided the scraper does not exceed 850 lbs per inch of tire width.
- e. Permits issued under these regulations will be of the following types:

**Extended Transportation Permit** (annual cab card) - issued for periods up to one year for vehicles and/or loads not exceeding the maximum allowable gross axle loading by 25%, (maximum allowable gross axle loading) x (1.25) = Extended Permit loading limit, 12'-6" maximum overall width, and 13'-6" maximum overall height.

**Single Move Permit** - issued for oversize and/or overweight vehicles or loads that exceed the maximum allowable gross axle loading by 40%, (maximum allowable gross axle loading) x (1.40) = max. loading limit, empty self-propelled scrapers, 12'-6" maximum overall width, and 13'-6" maximum overall height.

**Extended Mobile Home Transportation Permit** (annual cab card) - issued for periods up to one year for vehicle and mobile home combinations not exceeding 12'-6" maximum overall width, 14'-0" maximum overall height, and 105' in overall length.

**Haul Route Application and Permit** - issued to allow a specific type of hauling over a specified route for periods up to one year.

**Building Move Permit** - issued on a single move basis.

- f. As used herein "Board" shall mean the Board of County Road Commissioners of the County of Ingham and its duly appointed agents.
- g. All applicants for permits to be issued under these regulations shall be in writing and on forms issued by the Board and properly executed by the owner of the vehicle for which permit is being requested.
- h. Prior to the issuance of permits under these regulations, the Applicant shall furnish proof of motor vehicle insurance in the following recommended amounts:
 

Bodily Injury Liability - each person . . . . .	\$ 500,000.00
Bodily Injury Liability - each accident . . . . .	\$1,000,000.00
Property Damage Liability - each accident. . . . .	\$1,000,000.00
Single Limit Policy. . . . .	\$1,000,000.00
Worker's Compensation. . . . .	Statutory Coverage
- i. Permit fees shall be charged for permits issued under these regulations in order to defray the administrative cost in conjunction thereof. In addition to the permit fees, inspection fees will also be charged against specific permits that require additional services beyond those normally furnished by the Board.
- j. In addition to any amounts required to be posted as cash bonds, moving bonds, construction bonds or indemnification bonds under any of these sections herein the applicant shall be liable for the payment of any and, all claims, demands, law suits and judgements arising directly or indirectly out of issuance of said permits, and for this purpose shall agree to defend, indemnify and save harmless the Board there from. Surety bonds will not be accepted, pursuant to Board policy.
- k. It is the intent of the Board that no permit will be issued which would allow vehicles to cross posted bridges and/or culverts while carrying loads which exceed the posted limitations. Any permit so issued will in no way supersede posted load limitations on any bridge or other highway structure.
- l. None of the provisions contained in this document shall be construed so as to limit the authority of the authorized representative of the Board to refuse to issue Special Transportation Permits when the conditions of the road are such that above legal load limitations would cause harm or injury to the highway.
- m. Proof of insurance and bonds shall be deposited with the Board prior to issuance of a permit. Inspection fees and permit fees may be deposited with the Board prior to issuance of a permit.

2. EXTENDED TRANSPORTATION PERMIT

- a. Permits may be issued to move oversize and/or overweight vehicles and/or loads on an extended basis provided that the vehicles and loads:
  1. Do not exceed 13½ feet in height and 12½ feet in width.
  2. Do not exceed the maximum allowable gross axle loading by 25%, (maximum allowable gross axle loading) x (1.25) = Extended Permit loading limit.
  3. Do not exceed 700 lbs per inch of tire width.
  4. Do not exceed 75 feet in length for any combination.
- b. Extended Transportation Permits may be issued for periods up to one year in length. All such permits will expire on February 28<sup>th</sup> and will be so marked.

- c. Extended Transportation Permits may be issued for vehicles such as mobile cranes, lowboys, over length or over width trailers, self-propelled earth movers and pole trailers.
- d. A written permit application must be submitted along with the permit fee before the permit will be considered for approval and issuance. The approval process take approximately 5 working days.
- e. Each truck listed on the Extended Transportation Permits shall bear a license plate.
- f. Extended Transportation Permits are void on Saturdays, Sundays and Holidays.

### 3. SINGLE MOVE PERMIT

- a. Single Move Permits may be issued to move vehicles and/or loads exceeding the legal allowable height limitations, provided that prior to the issuance of such permits, the proposed route is checked for interference with overhead facilities and other obstacles and that clearance shall first be obtained from all public and private corporations whose facilities may be affected by the proposed move.
- b. Single Move Permits may be issued allowing vehicles of excess width (over 8 feet) to travel on county roads except that no permit shall allow a width in excess of 12½ feet without special permission.
- b. Single Move Permits may be issued for vehicles of excessive length as long as the movement of such vehicles will not jeopardize the safety of the traveling public, and will not cause unreasonable interference with normal traffic over the county roads.
- c. Single Move Permits may be issued to carry loads exceeding the maximum allowable gross axle loading by up to 40%, (maximum allowable gross axle loading) x (1.40) = max. loading limit, providing that the requested permit is in the interest of the public and that the provisions in Section 1c have been satisfied.
- d. Small buildings such as garages, farm sheds, construction offices, etc. which do not exceed 13½ feet in height, 12 feet in width and 30 feet in length (360 sq. feet) when loaded on transport vehicle may be permitted to be moved under certain conditions. Buildings exceeding these dimensions will require a permit to move a building. Farm vehicles cannot be used as a towing vehicle.
- e. Vehicles transporting mobile homes or pre-built housing module which exceeds the legal maximum width shall be equipped with “OVERSIZED LOAD” signs in accordance with Michigan Department of Transportation Standards.
- f. Vehicles transporting loads exceeding 12 feet in width or 70 feet in overall length shall be protected by one or more pilot cars equipped with roof mounted amber revolving lights, and may be accompanied by an authorized employee of the Board with his or her time charged to the applicant.

### 4. EXTENDED MOBILE HOME TRANSPORTATION PERMIT

- a. Permits may be issued to move mobile homes on an extended basis provided that the vehicles and loads:
  - 1. Do not exceed 13 ½ feet in height and 12 ½ feet in width.
  - 2. Do not exceed 105 feet in length for any combination.
- b. Extended Mobile Home Transportation Permits may be issued for periods up to one year in length. All such permits will expire on February 28<sup>th</sup> and will be so marked.

- c. Extended Mobile Home Transportation Permits may be issued for periods up to one year in length. All such permits will expire on February 28<sup>th</sup> and will be so marked.
- d. A written permit application must be submitted along with the permit fee before the permit will be considered for approval and issuance. The approval process takes approximately 5 working days.
- e. Each truck listed on the Extended Transportation Permits shall bear a license plate.
- f. Extended Mobile Home Transportation Permits are void on Saturdays, Sundays and Holidays

#### 5. HAUL ROUTE APPLICATION AND PERMIT

- a. Haul Route Permits may be issued to carry Class A loads over Class B roads on a seasonal or shorter term basis dependent on the route to be followed and the conditions of the roads to be traveled.
- b. A written permit application must be submitted along with the permit fee before the permit will be considered for approval and issuance. The inspection process takes approximately 10 working days and Board approval is required. Therefore, applicants should plan on making application for a Haul Route Permit, at least, 30 days in advance of need.
- c. Applicant must allow sufficient time for processing the application in order that a proper inspection can be performed of the road(s) along the proposed route.
- d. All permit fees, cash bonds and cash deposits, as determined by the Board, must be submitted prior to the issuance of the permit.
- e. Periodic inspections of the condition of the haul route roads will be made during the life of the permit. The applicant will be notified of any deficiencies requiring his attention. Deficiencies not addressed by the Permit Holder in a timely manner may be corrected by the Road Commission at the expense of the applicant. The applicant will be invoiced for the cost of this work or the costs will be deducted from the cash bond.
- f. All Haul Route permits will expire on or before December 31<sup>st</sup>, of the year issued.
- g. Failure of the applicant to fulfill the terms of the permit is just cause for revoking the permit.
- h. All work over and above normal road commission maintenance work such as pavement repair, spot seal coating, shoulder restoration, application of dust control measures, grading, gravel resurfacing, and other related items which the Board determines was caused by the permitted activity will be performed by the Road Commission at the expense of the applicant. The applicant will be invoiced for the cost of this work or the costs will be deducted from the cash bond.
- i. In the event that the applicant's type of operation can reasonably be expected to run continuously over a number of years and has a high volume of hauling movements, the Board may require that the haul route road(s) be upgraded, at the applicant's expense, to such an extent that a haul route permit is no longer required.

#### 5. BUILDING MOVE PERMIT

- a. The applicant must be a "house mover" with prior experience moving buildings and shall procure any necessary permits which may be required by any municipality in which, or through which, the movement is to take place.
- b. The applicant shall post an indemnification bond sufficient in amount (minimum \$10,000.00) to reimburse the Board for any costs incurred or occasioned by the movement, and to guarantee the repair of any damages to the road or road appurtenances and the complete and satisfactory restoration

thereof. The Board may require cash bonds, cash deposits, etc.

- c. Movement of houses and other buildings on country roads shall take place only when accompanied by an authorized employee of the Board, with their time charged to the applicant. No such movement shall be allowed between sundown and sunrise. No such movement shall be allowed on a Saturday, Sunday or Holidays unless approved by the Board.
- d. The Building Move Permit shall designate the route to be taken and shall remain in force only as long as designated on the permit or as it is necessary to complete the designated movement, or until revoked.
- e. Permits to move a building will be issued as follows:
  - 1. An application for each permit must be submitted for approval, at least, 15 working days in advance of the anticipated moving day.
  - 2. Letters of clearance or approval from local units of government with jurisdiction along the route of the move and public or private utilities whose facilities are involved with the move must be filed with the application or submitted to the Board prior to the issuance of the permit.
  - 3. Trees that need to be trimmed/cut will require a separate permit. The applicant shall employ a licensed tree company and must obtain property owners permission to perform the work.

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